Your Guide to STEAM Forward 2020

Registration • Connection • Participation

How to Register

Register for as many sessions as you would like at bit.ly/steamforward

1. Select a session from the STEAM Forward website and click the **See Details** button. Select the red **Register** button.
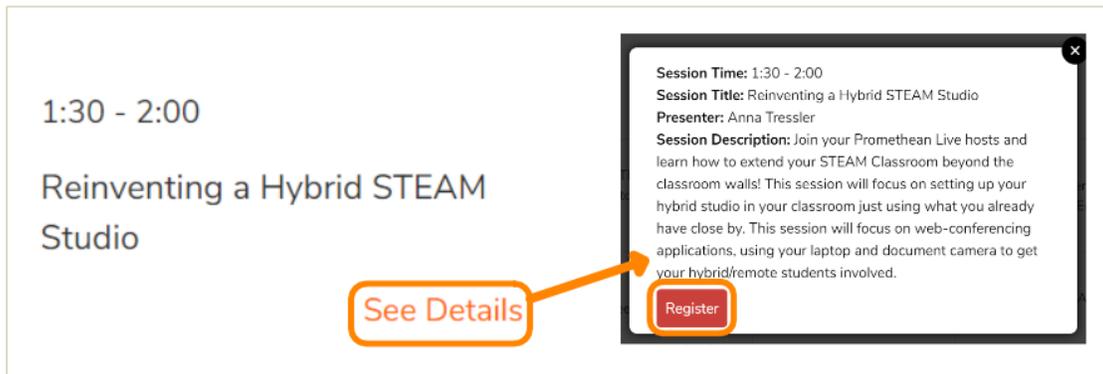
2. From this screen, input your information and select the black **Register** button.

3. Once you register, select the **Add to calendar** dropdown to add this event to your calendar.

4. You will also receive an email from Lindsay Lemley confirming your registration. **Be sure to save this email!** You will use it to connect to the session on November 5th.

How to Connect

1. On November 5th, 5 minutes before the session starts, refer to your registration email. Note: All times are Eastern. Click the **Click Here to Join** link. Please note: You will use the same registration link throughout the day to join the Opening Keynote and LIVE from the Promethean STEAM Lab/Merge Cube sessions.
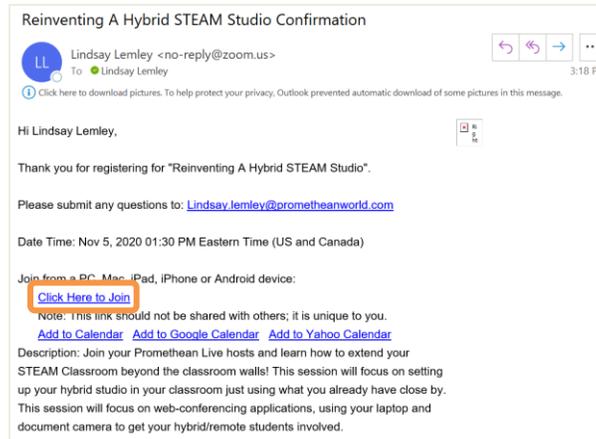
2. You will be prompted to **Open Zoom Meetings**. A secondary option would be to select **join from your browser**.
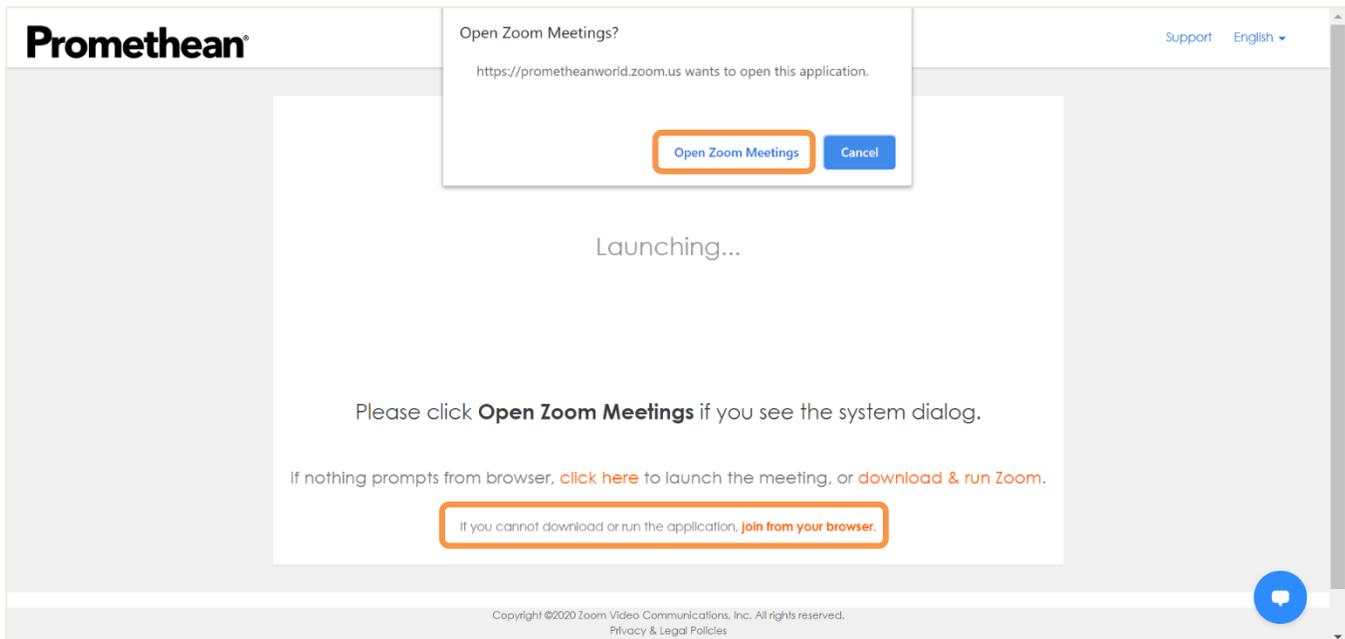
3. A Zoom Webinar window will pop up on your desktop screen. Select **Enter Full Screen**.
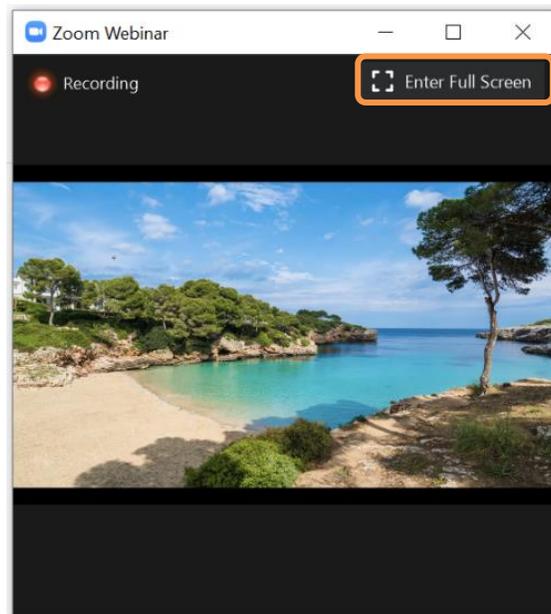
4. Once in full screen mode, you may always press **ESC** or **double-click** to exit full screen mode. You'll briefly receive a message indicating these options.
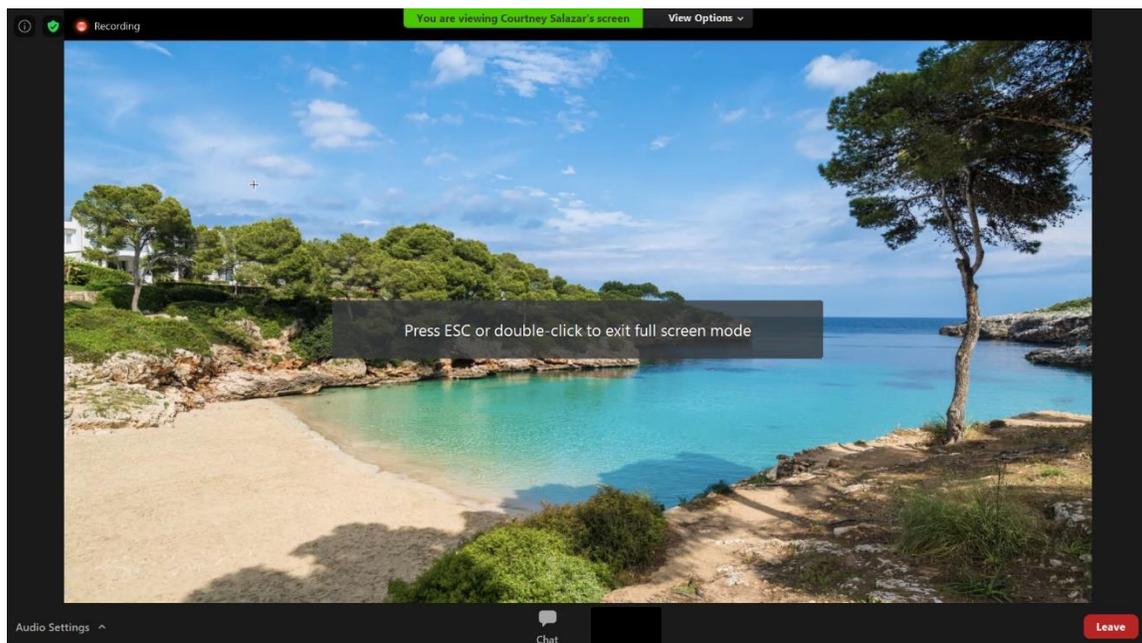
5. Next, you'll want to connect your audio. Select **Audio Settings** in the lower left corner.
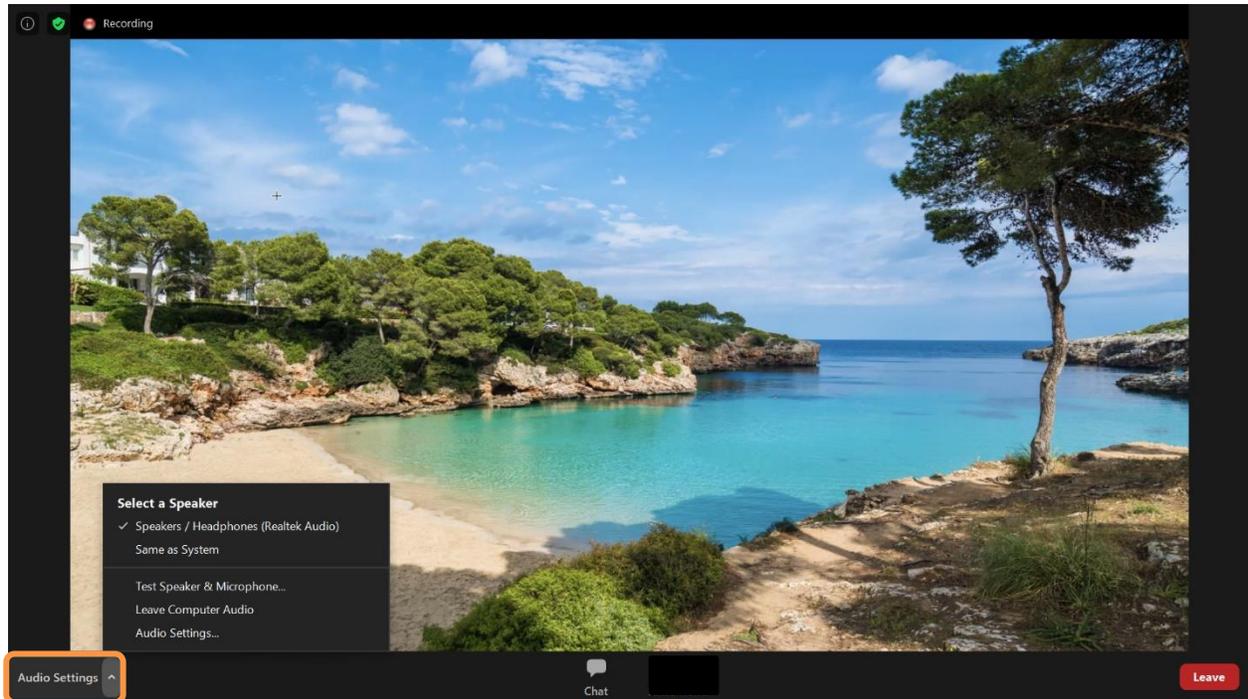
How to Participate

We encourage you to follow and tag us on Twitter @LearnPromethean and tweet something neat you are learning during your session with hashtag #STEAMForward20 for a chance to win $50.

1. We want to hear from you! You will be automatically muted, but we encourage you to post questions by using the **Chat** button, located at the bottom of the window.
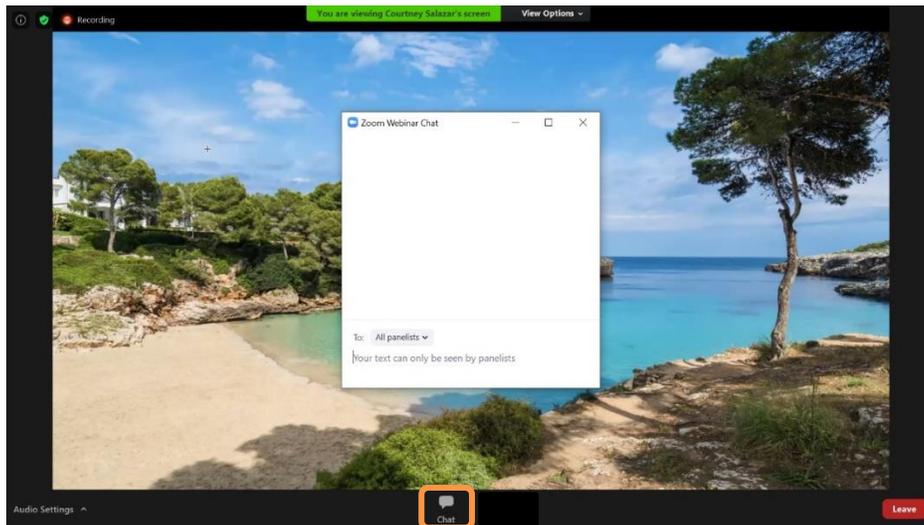
2. Within the Chat window, select the **dropdown** to choose your audience. We recommend asking your question to **All panelists and attendees** so that others may see your question and benefit from the answer you receive.
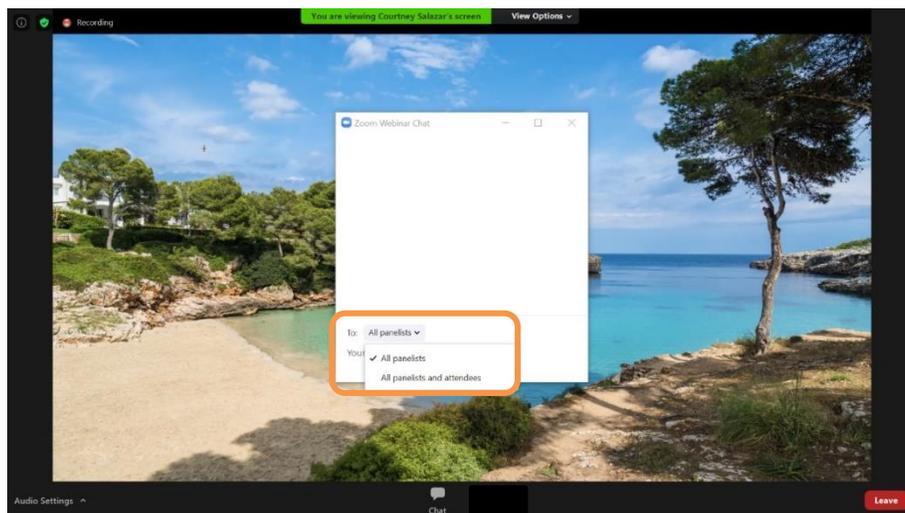
3. Responses to your questions will briefly appear at the bottom of your screen, and a little red notification will remain on your Chat button until you select it once more.
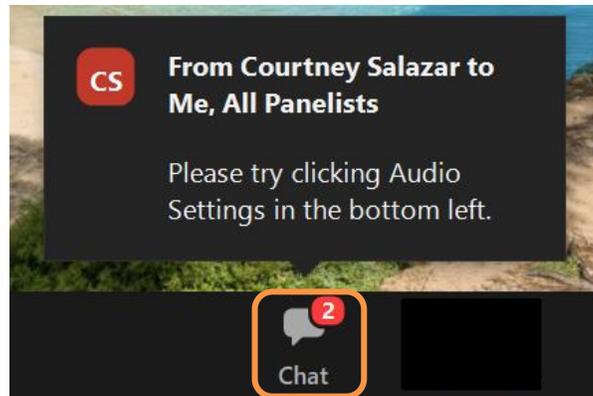
Additional Information

- There will be a Twitter contest during STEAM Forward! Tweet something neat you are learning and excited by throughout the session and/or day for a chance to win a prize! Be sure to follow and tag us **@LearnPromethean** and use the hashtag **#STEAMForward20**.

- Within two weeks of STEAM Forward, we will send you a follow-up email containing your digital badge, certificate(s) of attendance, and a link to a short, anonymous survey. Please take a moment to let us know about your experience. We appreciate your attendance and feedback!

- All session recordings will be posted to our [Learn Promethean](#) website shortly after STEAM Forward is over.

Thank you for making this day special and for all you do.
We appreciate you!